

Vacancies: Mammal Review Editor-in-Chief and Assistant Editor

Part-time: Editor in Chief approx. 5 hours per week, Assistant Editor approx. 2.5 hours per week

Starting January 2024

Are you an experienced and highly motivated researcher with expertise in mammalogy and/or ecology? Do you share our passion for communicating the latest research and evidence in mammalian biology and ecology? Mammal Review is currently looking for an Editor-in-Chief and Assistant Editor to lead the next phase of the Mammal Review, and to build the profile and reputation of this successful journal.

The Editor-in-Chief oversees the peer review of manuscripts, distributes the manuscripts to reviewing editors (based on their area of expertise), and is ultimately responsible for all editorial decisions made at the Journal. In addition, they commission high-quality review articles and topical special issues, manage the Mammal Review Editorial Board, and work closely with both the Mammal Society and the editorial office and production staff at the journal publisher.

The Assistant Editor will support the Editor-in-Chief in their role as well as having a specific remit to solicit and commission articles and special issues for the journal.

The journal recognises the importance of a board that is as diverse as it can be to better represent the breadth of the science and scientists and, in order to maintain this diversity, we welcome applications from leading researchers of any gender and from underrepresented and minority groups.

This post is a part-time contract (Editor-in-Chief honorarium £3,000 per annum, Assistant Editor honorarium £1,500 per annum) and located at the holder's host university or organisation, or home. Some additional financial support is available to facilitate attendance at meetings and relevant conferences to act as an ambassador for the Journal.

Closing date for applications: 9am, Monday 11th December 2023

Interview: W/C Monday 18th December 2023, online.

To apply please send your CV and a short covering statement expressing your interest in and suitability for this role to: Genevieve Richards: g-richards@wiley.com

The Editor-in-Chief shall:

- ensure the high quality and integrity of the Journal;
- maintain high scientific standards in the peer-review process and ensure that the Journal adheres to ethical standards (i.e. COPE guidelines);
- ensure efficient handling of the manuscripts by the Editorial Board / reviewers and maintain frequent communication with the Wiley production team once the papers are approved for publication;
- lead the Editorial Board and advise on the composition and succession plans of the Editorial Board members and mentor new members;
- support the preparation and realization of strategic editorial plans to maintain/increase the status and visibility of the Journal;
- collaborate with the marketing staff at Wiley on the promotion of the Journal;

- solicit articles and special issues in consultation with the Assistant Editor and the Editorial Board;
- drive the journal development including the aims and scope and implement new article types as needed;
- prepare an annual report on the status of the Journal to be delivered at the annual meeting (in person or virtually) as well as meet on an ad-hoc basis with the society and publisher.
- represent the Journal at national and international scientific conferences.

Desired Attributes:

- Strong leadership and communication skills.
- An experienced manager with strong organisational ability and decision-making skills.
- An active researcher with an extensive publication record.
- A recognised expert in the field.
- A wide sphere of influence and range of contacts in the field.
- Experience with an online editorial system.
- Awareness of relevant technological advances in publishing/dissemination of science.
- High professional and ethical standards.

The Assistant Editor shall:

- support the EiC in their role including providing cover for the EiC if they are not available;
- support the preparation and realization of strategic editorial plans to maintain/increase the status and visibility of the Journal;
- collaborate with the marketing staff at Wiley on the promotion of the Journal;
- solicit articles and special issues in consultation with the EiC and the Editorial Board;
- represent the Journal at national and international scientific conferences;
- attend an annual meeting of the journal (in person or virtually) as well as meet on an ad-hoc basis with the society and publisher.

Desired Attributes:

- An active researcher with an extensive publication record.
- A recognised expert in the field.
- A wide sphere of influence and range of contacts in the field.
- Experience with an online editorial system.
- High professional and ethical standards.

About Mammal Review

Mammal Review is the official scientific periodical of the Mammal Society, and covers all aspects of mammalian biology and ecology, including behavioural ecology, biogeography, conservation, ecology, ethology, evolution, genetics, human ecology, management, morphology, and taxonomy. We publish Reviews drawing together information from various sources in the public domain for a new synthesis or analysis of mammalian biology; Predictive Reviews using quantitative models to provide insights into mammalian biology; Perspectives presenting original views on any aspect of mammalian biology; Comments in response to papers published in Mammal Review; and Short Communications describing new findings or methods in mammalian biology.

About the Mammal Society

Established in 1954, the Mammal Society is a UK charity that works towards a future in which sustainable mammal populations thrive as part of healthy and diverse ecosystems benefiting people and nature across the British Isles. Through research and guidance we inform, support and enhance mammal conservation projects and policies. Through our local groups network and training programme we empower conservationists, students, citizen scientists and nature champions to play a key role in mammal conservation now and in the future. We build public awareness of and support for mammal conservation through education, communications and campaigns.

www.mammal.org.uk